

## **PRIVACY NOTICE**

**regarding the processing of personal data by  
COLOSSAL RENDEZVÉNYTECHNIKAI SZOLGÁLTATÓ  
KORLÁTOLT FELELŐSSÉGŰ TÁRSASÁG  
on the [www.colossalrental.hu](http://www.colossalrental.hu) website operated by it**

**EFFECTIVE  
FROM the 1<sup>st</sup> of OCTOBER 2024  
UNTIL WITHDRAWN**

## **1. Data controller's data:**

<b><u>Company name:</u></b>	COLOSSAL Rendezvénytechnikai Szolgáltató Kft.
<b><u>Registered office:</u></b>	1117 Budapest, Budafoki út 187-189.
<b><u>Branch office:</u></b>	8095 Pákozd, Honvéd utca 121.
<b><u>Company registration number:</u></b>	01-09-685534
<b><u>Tax number:</u></b>	11964555-2-43
<b><u>Representative:</u></b>	Ádám Nagy, managing director
<b><u>Telephone number:</u></b>	+361 236 0560
<b><u>E-mail address:</u></b>	<a href="mailto:penzugy@colossal.hu">penzugy@colossal.hu</a>

## **2. Purpose of this Privacy Notice:**

The data controller accepts the contents of this legal notice as binding. The purpose of this Privacy Notice is to inform our customers and partners about the processing of their personal data.

The data controller processes personal data only in accordance with the provisions of applicable law and in strict compliance with the provisions on data processing and data protection, taking into account the principles of lawfulness, fairness and transparency, purpose limitation, data minimisation, accuracy and limited storage.

The data controller takes all technical and organisational measures to ensure that the personal data of its partners are processed securely as required by Regulation (EU) 2016/679 of the European Parliament and of the Council.

The data controller has adapted its day-to-day activities, developed its rules, records, standard documents and information to comply with the above.

The data protection principles relating to processing by the data controller are permanently available at the data controller's registered address, branch and website. The data controller reserves the right to change this notice at any time. It will of course inform the public of any changes in good time.

The data controller is committed to protecting the personal data of its customers and attaches the utmost importance to respecting the right of informational self-determination of its partners. The data controller treats personal data confidentially

and takes all security, technical and organisational measures to ensure the security of data. The data controller describes its data processing practices below.

### **3. Personal, material and temporal scope of the Privacy Notice:**

The personal scope of this Privacy Notice extends to the data controller and to the natural persons whose data are included in the processing covered by this Notice, as well as to persons whose rights or legitimate interests are affected by the processing.

The material scope of this Notice covers all processing that occurs in the course of the data controller's activities on the [www.colossalrental.hu](http://www.colossalrental.hu) website.

This Policy enters into force on the date of approval and remains in force indefinitely until further notice.

### **4. Key definitions:**

Personal data: any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of the natural person.

Sensitive data: any data that falls within special categories of personal data, namely, personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, genetic data, biometric data revealing the identity of natural persons, health data and personal data concerning the sex life or sexual orientation of natural persons.

Data processing: any operation or set of operations which is performed upon personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure, transmission, dissemination or otherwise making available, alignment or combination, restriction or destruction.

Data controller: a natural or legal person, public authority, agency or any other body which, alone or jointly with others, determines the purposes and means of the processing of personal data.

Processor: a natural or legal person, public authority, agency or any other body which processes personal data on behalf of the data controller.

Joint data controllers: where the purposes and means of processing are jointly determined by two or more data controllers, they are considered to be joint data controllers.

Third party: a natural or legal person, public authority, agency or any other body other than the data subject, the data controller, the processor or the persons who, under the direct authority of the data controller or processor, are authorised to process personal data.

Consent of the data subject: a voluntary, specific, informed and unambiguous indication of the data subject's wishes by which he or she signifies his or her agreement to the processing of personal data concerning him or her by means of a statement or an unambiguous act of affirmation.

Data breach: a breach of security that results in the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data transmitted, stored or otherwise processed.

## **5. Lawful processing by the data controller:**

Personal data are processed by the data controller only in the following cases:

1. if the data subject has given his or her consent to the processing of his or her personal data for one or more specific purposes,
2. where processing is necessary for the performance of a contract to which the data subject is a party,
3. if processing is necessary for compliance with a legal obligation to which the data controller is subject,
4. if processing is necessary for the protection of the vital interests of the data subject or of another natural person,
5. if processing is necessary for the purposes of the legitimate interests pursued by the data controller or a third party.

The data controller examines the lawfulness of processing at all stages of its activities and only processes data for which it can justify the purpose and legal basis. In the event of the termination of a legal basis, processing may only be continued if the data controller can demonstrate an adequate alternative legal basis.

As a rule, the way of proving the legal basis is in writing, but even in the case of a legal basis created by implied conduct, it must be examined whether it can be clearly proved afterwards. In case of doubt, written confirmation of the processing resulting from implied conduct should be sought, having regard to considerations of reasonableness and economy.

In the case of consent-based processing, the data subject gives his or her written consent to the processing of his or her personal data. Consent is not subject to a specific form but consent in written form on paper or in electronic form is required for subsequent demonstrability.

Processing based on compliance with a legal obligation as the legal basis is independent of the data subject's consent, as the processing is defined by law. Irrespective of the mandatory nature of the processing, the private individual concerned must be informed before the processing starts that the processing is mandatory and cannot be avoided, and must be provided with clear and detailed information on all relevant facts concerning the processing of his or her data before the processing starts.

According to the GDPR (General Data Protection Regulation), personal data may also be processed if the processing is necessary for the performance of a contract to which the individual concerned is a party or if the processing is necessary for taking steps at the request of the data subject prior to entering into a contract. The data controller may process personal data for the purpose of the conclusion, performance or termination of a contract based on the performance of a contract as the legal basis.

## **6. Processing of personal data by the data controller:**

The data controller is at the disposal of its customers by creating and providing the technical background for events, as well as by renting and supplying technical

equipment for events. In the course of these activities, personal data of natural persons will be processed. The following data processing activities are carried out:

- A. The contractual partners of the data controller in relation to its activities may be both individuals and legal persons. A contract is preceded by a request for an offer in person, by phone, by email or by sending a message via social media. The party requesting the offer provides his or her name, telephone number and e-mail address to which the data controller sends the relevant offer. If the offer is rejected, the personal data of the enquiring party will be erased immediately and no later than 30 days after the rejection of the offer. If the party requesting the offer not send any feedback on the offer, the data controller will erase the personal data within 60 days of sending the offer. The legal basis for processing the personal data is the conclusion of a contract (Article 6(1)(b) of the General Data Protection Regulation). If the data subject orders the service offered, a contract will be concluded. When the contract is concluded, the data controller will have access to additional personal data of individuals (customers and contact persons). The legal basis for the processing is the performance of a contractual obligation (Article 6(1)(b) of the General Data Protection Regulation) and, in the case of a contact person of a legal person, the consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation). The data controller issues an invoice to its customers for the value of the service. The invoice contains the name, address and possibly the tax number of the customer. Issuing an invoice is a legal obligation of the data controller. The legal basis for the processing of the personal data contained in the invoice is compliance with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation). The personal data contained in the invoice will be stored by the data controller for 8 years in accordance with the retention obligation set out in Section 169 of the Accounting Act.
- B. In the course of its work, the data controller also has contractual relations with subcontractors, suppliers and service providers, which also provides a basis for the processing of personal data. In this case, the legal basis for the processing of personal data is (in the case of a natural person or a private entrepreneur) the performance of a contractual obligation (Article 6(1)(b) of the General Data Protection Regulation) and, in the case of the personal data of the contact person of a legal person, the prior informed consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).

- C. In the performance of its tasks, the data controller processes the e-mail addresses and telephone numbers of its customers and partners for compliance with its contractual obligations (Article 6(1)(b) of the General Data Protection Regulation) or based on their individual consent (Article 6(1)(a) of the General Data Protection Regulation).
- D. Natural persons applying to the data controller submit a CV to the company. Processing takes place also in respect of the personal data in the CV. The purpose of the processing is to fill the advertised vacancy or to use it in the event of a future vacancy or to find a suitably qualified employee. The legal basis for processing is the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation). The CV and the personal data it contains will be stored by the data controller for 3 months after the receipt of the CV, after which it will be destroyed, unless the data subject gives consent for a longer period.
- E. The data controller occasionally takes photographs or videos of its customers, partners and employees. If the recording shows a recognizable individual, the recording will be made and used in connection with the website, social media sites or other appearances of the data controller only with the prior, duly informed voluntary consent of the data subject. The legal basis for processing is the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation). Where the data subject withdraws consent and requests to stop using the recording or its erasure, the data controller will comply with that request without undue delay, but no later than 30 days after the withdrawal of consent.
- The consent of the data subject is not required for the making of the recording and the use of the recording made in the case of mass recordings and recordings of public appearances.
- F. The data controller presents its activities and services on its [www.colossalrental.hu](http://www.colossalrental.hu) website. The website uses cookies during its operation, which also collect personal data about visitors. The legal basis for processing is the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation).
- G. The data controller presents the employees of the company on its website, where data subjects can be identified by their personal data (name, portrait). The personal data of the data subjects will only be included on the website if

they have given their prior written and duly informed consent. The legal basis for processing is the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation). The data controller processes personal data until the data subject's consent is withdrawn.

- H. The website contains the views of some former customers on the services provided by the data controller. The personal data and opinions of the person submitting the comments will be included only if he or she has given his or her duly informed written consent (Article 6(1)(a) of the General Data Protection Regulation). The data controller processes personal data until the data subject's consent is withdrawn.
- I. The data controller also operates social media sites, where personal data is also processed. The legal basis for processing is the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation).
- J. The purpose of the processing in the course of complaint handling in relation to the activities of the data controller is to enable the communication of the complaint, to identify the data subject and his or her complaint, to record the data required by law to be recorded, to investigate the complaint and to communicate in connection with its resolution.

In the case of a complaint submitted, the processing of the complaint and, thus, of personal data is mandatory under Act CLV of 1997 on Consumer Protection. The legal basis for processing the personal data is compliance with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation).

The data controller keeps data processing records of the processing described above. The records also contain the time limits for the deletion of personal data. The records are annexed to this Privacy Notice.

## **7. Processors connected to the data controller:**

Where the processing is carried out by a third party on behalf of the data controller, the data controller may only use processors that offer adequate guarantees of compliance with the requirements of the General Data Protection Regulation or



implement appropriate technical and organisational measures to ensure the protection of the rights of data subjects.

The data controller hereby declares that, in the course of its work, it will only engage data processors that have adequate guarantees of compliance with the GDPR and implement appropriate technical and organisational measures to ensure the protection of the rights of data subjects. The relevant declarations of the data processors are available.

By reading and acknowledging this Privacy Notice, data subjects accept that the data controller transfers their personal data to the processors and joint data controllers listed below.

- The accountant and the audit firm engaged by the data controller are data processors:
  - Corrective Kft.
  - 1133 Budapest, Hegedűs Gyula utca 89.
  - [konyveles@corrective.hu](mailto:konyveles@corrective.hu)
  
  - Fair Audit Könyvvizsgáló, Adószakértő és Közgazdasági Tanácsadó Kft.
  - 2151 Fót, Szent István u. 15.
  - 12073371#cegkapu
  
- The courier company contracted by the data controller is a data processor (and also an independent data controller in the performance of its tasks):
  - Runner Kft.
  - 1238 Budapest, Helsinki út 120.
  - [runnerkft@runnerkft.hu](mailto:runnerkft@runnerkft.hu)
  
- The company hosting the website of the data controller is a data processor:
  - INTEGRITY Kft.
  - 1132 Budapest, Viktor Hugo utca 18-22.
  - [office@integrity.hu](mailto:office@integrity.hu)
  
- The server of the data controller's mail system is also a data processor:

- INTEGRITY Kft.
  - 1132 Budapest, Viktor Hugo utca 18-22.
  - [office@integrity.hu](mailto:office@integrity.hu)
- Joint data controller partners due to the use of social media sites:
    - Meta Platforms Ireland Ltd.
    - 4 Grand Canal Square, Grand Canal Harbour, Dublin 2 Ireland
    - TikTok Technology Limited
    - 10 Earlsfort Terrace, Dublin, D02 T380, Ireland
    - reports@tiktok.com
  - The data controller also transfers personal data of its customers to the National Tax and Customs Office.

The contracted data processor and data controller partners process the personal data of the partners only based on the instructions given by the data controller (except where required by law) and under an obligation of confidentiality.

## **8. Processing relating to contracts concluded by the data controller:**

### Customer contracts:

The contractual partners of the data controller in relation to its activities may be both individuals and legal persons. A contract is preceded by a request for an offer in person, by phone, by email or by sending a message via social media. The party requesting the offer provides his or her name, telephone number and e-mail address to which the data controller sends the relevant offer. If the offer is rejected, the personal data of the enquiring party will be erased immediately and no later than 30 days after the rejection of the offer. If the party requesting the offer not send any feedback on the offer, the data controller will erase the personal data within 60 days of sending the offer. The legal basis for processing the personal data is the conclusion of a contract (Article 6(1)(b) of the General Data Protection Regulation). If the data subject orders the service offered, a contract will be concluded. When the contract is concluded, the data controller will have access to additional personal data of individuals (customers and contact persons). The legal basis for the processing is the performance of a contractual obligation (Article 6(1)(b) of the General Data Protection Regulation) and,

in the case of a contact person of a legal person, the consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).

The data controller issues an invoice to its customers for the value of the service. The invoice contains the name, address and possibly the tax number of the customer. Issuing an invoice is a legal obligation of the data controller. The legal basis for the processing of the personal data contained in the invoice is compliance with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation). The personal data contained in the invoice will be stored by the data controller for 8 years in accordance with the retention obligation set out in Section 169 of the Accounting Act.

#### Supplier contracts:

The data controller also processes the contact details (name, e-mail address, telephone number) of its suppliers and is in contact with service providers and subcontractors. In these cases, personal data (personal data of the contact person or of the natural person, private entrepreneur) are also processed in order to communicate with the partners. The legal basis for the processing of personal data is the performance of a contractual obligation (Article 6(1)(b) of the General Data Protection Regulation) or the consent of the contact person (Article 6(1)(a) of the General Data Protection Regulation).

The data controller requires the contact persons of the companies to fill in a consent form, informing them of their rights in relation to personal data and asking for their consent to process their data. In such cases, the legal basis for the processing of personal data is the data subject's duly informed written consent to the processing (Article 6(1)(a) of the General Data Protection Regulation). If the contract with the partner has terminated and the legal obligation to retain data and documents no longer applies, either, telephone numbers and e-mail addresses will be erased. The personal data contained in the contract and the invoice will be stored by the data controller for 8 years in accordance with the retention obligation set out in Section 169 of the Accounting Act.

#### **9. Processing invoices issued to customers and the personal data contained therein:**

The data controller issues invoices to its customers for the value of the services it provides. The invoice contains the name, address and possibly the tax number of the customer. Invoices are issued by the data controller to comply with a legal obligation. The legal basis for the processing of the personal data contained in the invoice is

compliance with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation). The personal data contained in the invoice will be stored by the data controller for 8 years in accordance with the retention obligation set out in Section 169 of the Accounting Act.

#### **10. Children's data, processing of special categories of personal data:**

On the website of the data controller, the data subject declares that he or she has reached the age of 16 in relation to the consent to the operation of cookies. A person under the age of 16 may not consent to the collection of data by the cookies used by the website, given that, pursuant to Article 8(1) of the General Data Protection Regulation (GDPR), the validity of his or her consent to the processing of data requires the consent of his or her legal representative. The data controller is not in a position to verify the age and eligibility of the person giving consent, so the data subject warrants that the data he or she has provided is accurate.

The data controller does not record sensitive data brought or having come to the attention of the data controller. If such data have been included in any system without the data controller's knowledge, the data controller will delete them from the system as soon as they are detected.

#### **11. Management of e-mail addresses, telephone numbers:**

In the course of its activities, the data controller also obtains the e-mail addresses and telephone numbers of its customers and partners. It processes personal data thus entered into its system primarily for fulfilling its contractual obligations (Article 6(1)(b) of the General Data Protection Regulation). If the contract with the partner has terminated and the legal obligation to retain data and documents no longer applies, either, telephone numbers and e-mail addresses will be erased. In some cases, the data controller will still have a legitimate interest in retaining the data, in which case it will ask for the data subject's written consent to retain the personal data (Article 6(1)(a) of the General Data Protection Regulation).

#### **12. Processing of applications and CVs received by the data controller:**

Natural persons applying to the data controller submit a CV to the company. If the CV has been submitted because the data controller is looking for an employee and has advertised the job, the CV may only be used in relation to that job.

If the applicant does not meet the conditions for the vacancy and another candidate is selected, the CV will be immediately destroyed. The data controller may retain the application only based on the data subject's unambiguous and voluntary consent (Article 6(1)(a) of the General Data Protection Regulation), provided, that its retention is necessary for the purposes of the processing.

The data controller does not post "anonymous" job advertisements (job advertisements in which the employer does not state its name so that, at the time of sending the job application, the applicants may know the employer to which they are applying for the job), as this is contrary to the requirement of prior information about the identity of the data controller. In all cases, the data controller informs the data subjects of its identity when advertising a job.

If the applicant has voluntarily sent a CV to the data controller without an advertisement, he or she is invited to declare whether he or she consents to the data controller's processing of his or her personal data. Submitting a CV does not imply that the data subject consents to the data controller keeping his or her application file. It is also important to note that the data controller may only use the CV in relation to the vacancy indicated by the job applicant. CVs will normally be stored for 3 months, unless the data subject specifies a longer period in his or her consent.

In assessing the application, the data controller will only check and obtain information from the applicant's profile page on the social media site if it has informed the data subjects thereof beforehand. Even in such cases, it will only look at the public data and will only use information that is relevant to the job application or the job in the selection process. Under no circumstances will the applicant's profile page be saved, stored or transmitted to third parties.

If the data subject is not selected for the job in question, the data controller will inform him or her of this and of the reasons for the refusal.

### **13. Taking photos, video recordings at the data controller:**

The data controller occasionally takes photographs or videos of its customers, partners and employees. If the recording shows a recognizable individual, the recording will be made and used in connection with the data controller's website, social networking sites or other appearances only with the prior, duly informed, written and voluntary consent

of the data subject. The legal basis for processing is the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation).

If the data subject withdraws consent and requests to stop the use of the recording or the erasure of the recording, the controller will comply with that request without undue delay and no later than 30 days.

The consent of the data subject is not required for the making of the recording and the use of the recording made in the case of mass recordings and recordings of public appearances.

#### **14. The data controller's website:**

The data controller presents its activities and services to interested parties on the [www.colossalrental.hu](http://www.colossalrental.hu) website.

The data controller uses cookies in the operation of its website. The legal basis for the processing of personal data obtained from them is the consent of the visitor (Article 6(1)(a) of the General Data Protection Regulation).

The [www.colossalrental.hu](http://www.colossalrental.hu) website uses the following cookies in its operation:

- wpEmojiSettingsSupports
  - duration: until the end of browsing session
  - type: absolutely necessary
- elementor
  - type: absolutely necessary

#### **Cookies:**

What cookies do:

- they collect information about visitors and their devices;
- they remember the visitors' individual preferences, which are (may be) used;
- they make the website easier to use;
- they provide a quality user experience.

To provide a personalised service, a small data package called cookie is placed on the user's computer, which will be read back during a subsequent visit. If the browser

returns a previously saved cookie, the service provider managing the cookie can link the user's current visit to previous visits, but only for his or her own content.

#### Strictly necessary session cookies:

The purpose of these cookies is to allow visitors to browse the website, use its features and the services it provides there fully and smoothly. These types of cookies are valid until the end of the session (browsing) and these types of cookies are automatically deleted from your computer or other browsing device when the browser is closed.

#### Data subject's choice about cookies:

##### Web browser cookies:

In the browser settings, the data subject can accept or reject new cookies and delete existing cookies. He or she can also set the browser to notify hi or her each time a new cookie is placed on the computer or other device. For more information on how to manage cookies, please see the "Help" function of your browser.

If the visitor chooses to disable some or all cookies, he or she will not be able to use all the features of the website.

On the website of the data controller, the data subject declares that he or she has reached the age of 16 years in relation to the acceptance of the use of cookies. A person under the age of 16 may not make a declaration of acceptance or rejection of the cookies used by the website given that, pursuant to Article 8(1) of the General Data Protection Regulation (GDPR), the validity of his or her declaration of consent to data processing requires the consent of his or her legal representative. The data controller is not in a position to verify the age and eligibility of the person giving consent, so the data subject warrants that the data he or she has provided is accurate.

#### Processing of personal data when presenting employees on the website:

The data controller presents the employees of the company on its website, where data subjects can be identified by their personal data (name, portrait). The personal data of the data subjects will only be included on the website if they have given their prior written and duly informed consent. The legal basis for processing is the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation). The data controller processes personal data until the data subject's consent is withdrawn.

### Processing of personal data when publishing opinions:

The website contains the views of some former customers on the services provided by the data controller. The personal data and opinions of the person submitting the comments will be included only if he or she has given his or her duly informed written consent (Article 6(1)(a) of the General Data Protection Regulation). The data controller processes personal data until the data subject's consent is withdrawn.

### **15. Social media sites of the data controller:**

The data controller also operates a Facebook page, where personal data is also processed. The data controller also promotes its activities and presents its services on its Facebook page.

<https://www.facebook.com/colossaltd/>

The data controller also provides comprehensive personal support through Facebook. If you ask the data controller a question via Facebook, it will try to answer it as soon as possible. The data controller will only use the information you provide on the Facebook page to answer your question and not for any other promotional purposes.

The purpose of using the Facebook page is to advertise and provide information on social media. Facebook may also use the data for its own purposes, including profiling and targeting the data subject with advertising.

To contact the data controller via Facebook, you must be logged in. Facebook may also request, store and process personal data for this purpose. The data controller has no control over the type, scope and processing of this data and does not receive personal data from the operator of Facebook. For more information on this, please visit the data controller's Facebook page.

The personal data of Facebook page followers are processed by the data controller based on consent (Article 6 (1) (a) of the General Data Protection Regulation), which is deemed to be given by the fact that the person concerned likes, follows or comments on the page and its posts.



The data controller is also present on the Instagram social media site with the following profile:

<https://www.instagram.com/colossalrental/>

Personal data of followers is processed on the Instagram page. The processing takes place based on the consent given by following (Article 6(1)(a) of the General Data Protection Regulation).

Other social media site of the data controller where the legal basis for processing is also the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation):

<https://www.tiktok.com/@colossalrental>

#### **16. Handling of complaints about the data controller's activities:**

The purpose of the processing in the course of complaint handling in relation to the activities of the data controller is to enable the communication of the complaint, to identify the data subject and his or her complaint, to record the data required by law to be recorded, to investigate the complaint and to communicate in connection with its resolution.

In case of a submitted complaint, the processing of the complaint and, thus, of personal data is mandatory under Act CLV of 1997 on Consumer Protection. The legal basis for processing the personal data is compliance with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation).

The data controller will keep the record of the complaint and a copy of the response for 3 years and will also process the personal data on this basis for this period.

#### **17. Security of data processing:**

The data controller undertakes to ensure the security of the data, to take technical and organisational measures and to maintain procedural rules to ensure that the data recorded, stored or processed are protected and to prevent their destruction, unauthorised use or unauthorised alteration. It also undertakes to require any third party to whom it transfers or discloses the data to comply with the requirement of data security.

The data controller ensures that the data processed cannot be accessed, disclosed, transmitted, modified or erased by unauthorised persons. Only the data controller and the data processor(s) used by the data controller may access the processed data, and will not disclose them to third parties not entitled to access the data.

The data controller takes great care to ensure the security of the personal data of its customers and partners. It acts in full compliance with the legal provisions and requires all its partners to do the same. The protection of personal data includes physical data protection (storing documents in a lockable room and lockable cabinet under camera surveillance and protected by an alarm) and IT protection (using password protection).

The data controller stores the personal data provided by the data subjects primarily on the servers of the data processor(s) specified in this Privacy Notice, equipped with the usual protection systems, and partly on its own IT equipment or, in the case of paper media, at its headquarters and branch offices, in an appropriately locked manner.

The data subjects acknowledge and accept that, if they provide their personal data, the protection of their data cannot be fully guaranteed on the Internet and in the computer system. In the event of unauthorised access or disclosure, despite the efforts of the data controller, it is necessary to proceed as described in this notice.

### **18. Rights of data subjects:**

- **Transparent information:**

The purpose of this Privacy Notice is also to provide clear, concise, transparent and understandable information about the processing activities of the data controller.

- **Right of access:**

The data subject has the right to obtain from the data controller feedback as to whether or not his or her personal data are being processed and, if such processing is taking place, the right to access the personal data and the following information:

- the purpose of the processing,
- the categories of personal data concerned,
- the recipients to whom the personal data have been disclosed,
- the intended duration of the storage of the personal data.

**You can request information about the above data from the data controller at the following address, e-mail address:**

**COLOSSAL Rendezvénytechnikai Szolgáltató Kft. 1117 Budapest, Budafoki út 187-189.**

**E-mail: [penzugy@colossal.hu](mailto:penzugy@colossal.hu)**

The data controller hereby informs you that it will respond to your request within 30 days. It will reply by post to requests for information sent by post, and by e-mail to requests sent by e-mail.

**- Right to rectification:**

The data subject has the right to obtain from the data controller, at his or her request, the rectification of inaccurate personal data relating to him or her.

**You can request information about the above data from the data controller at the following address, e-mail address:**

**COLOSSAL Rendezvénytechnikai Szolgáltató Kft. 1117 Budapest, Budafoki út 187-189.**

**E-mail: [penzugy@colossal.hu](mailto:penzugy@colossal.hu)**

The data controller hereby informs you that it will respond to your request within 30 days. It will reply by post to requests for information sent by post, and by e-mail to requests sent by e-mail.

**- Right to erasure:**

The data subject has the right to obtain, at his or her request, the erasure of personal data relating to him or her. On the basis of this request, the data controller is obliged to erase the personal data if one of the following grounds applies:

- the personal data are no longer necessary for the purposes for which they were collected,
- the data subject withdraws his or her prior consent and there is no other legal basis for the processing,
- the data subject objects to the processing and there are no overriding legitimate grounds for the processing,
- the personal data have been unlawfully processed,

- erasure of the data is necessary to comply with a legal obligation under EU or national law.

**You can request information about the above data from the data controller at the following address, e-mail address:**

**COLOSSAL Rendezvénytechnikai Szolgáltató Kft. 1117 Budapest, Budafoki út 187-189.**

**E-mail: [penzugy@colossal.hu](mailto:penzugy@colossal.hu)**

The data controller hereby informs you that it will respond to your request within 30 days. It will reply by post to requests for information sent by post, and by e-mail to requests sent by e-mail.

**- Right to restriction of processing:**

Data subjects have the right to request the data controller to restrict processing, in particular, if:

- he or she disputes the accuracy of the data,
- he or she considers the processing to be unlawful, but for some reason does not request the erasure of the data.

**You can request information about the above data from the data controller at the following address, e-mail address:**

**COLOSSAL Rendezvénytechnikai Szolgáltató Kft. 1117 Budapest, Budafoki út 187-189.**

**E-mail: [penzugy@colossal.hu](mailto:penzugy@colossal.hu)**

The data controller hereby informs you that it will respond to your request within 30 days. It will reply by post to requests for information sent by post, and by e-mail to requests sent by e-mail.

**- Right to data portability:**

The data subject has the right to receive personal data concerning him or her in a structured, commonly used, machine-readable format and the right to transmit such data to another data controller.

**You can request information about the above data from the data controller at the following address, e-mail address:**

**COLOSSAL Rendezvénytechnikai Szolgáltató Kft. 1117 Budapest, Budafoki út 187-189.**

**E-mail: [penzugy@colossal.hu](mailto:penzugy@colossal.hu)**

The data controller hereby informs you that it will respond to your request within 30 days. It will reply by post to requests for information sent by post, and by e-mail to requests sent by e-mail.

**- Right to object:**

The data subject has the right to object, on grounds relating to his or her particular situation, at any time to the processing of his or her personal data, as provided for in Article 21 of Regulation (EU) 2016/679 of the European Parliament and of the Council.

**You can request information about the above data from the data controller at the following address, e-mail address:**

**COLOSSAL Rendezvénytechnikai Szolgáltató Kft. 1117 Budapest, Budafoki út 187-189.**

**E-mail: [penzugy@colossal.hu](mailto:penzugy@colossal.hu)**

The data controller hereby informs you that it will respond to your request within 30 days. It will reply by post to requests for information sent by post, and by e-mail to requests sent by e-mail.

**- Right of the data subject in case of automated decision-making:**

The data subject has the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning him or her or significantly affects him or her. Automated decision making is any process or methodology whereby a technical automatism evaluates the personal characteristics of the data subject and which produces legal effects concerning him or her or significantly affects him or her. The data controller does not use IT automated mechanisms, including profiling, which have a significant impact on the rights of the data subject.

**You can request information about the above data from the data controller at the following address, e-mail address:**

**COLOSSAL Rendezvénytechnikai Szolgáltató Kft. 1117 Budapest, Budafoki út 187-189.**

**E-mail: [penzugy@colossal.hu](mailto:penzugy@colossal.hu)**

The data controller hereby informs you that it will respond to your request within 30 days. It will reply by post to requests for information sent by post, and by e-mail to requests sent by e-mail.

The data controller undertakes to inform any recipient of requests sent to it in connection with the above rights to whom it has disclosed the personal data, unless this proves impossible. It also undertakes to notify the person concerned (the applicant) of its decision on the processing of the above requests within 30 days at the latest.

### **19. Personal data breach:**

A personal data breach is a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data transmitted, stored or otherwise processed.

In the event of a data breach, the level of data breach must be at a serious risk level, i.e., the breach must be of a degree that can imply the:

- destruction,
- loss,
- modification,
- unauthorised disclosure of or
- unauthorised access to the personal data.

A data breach is considered to occur if any one of the above occurs but this does not exclude that more than one of the above may occur at the same time. This includes not only deliberate, malicious behaviour but also negligent injuries. A data breach therefore occurs when it is caused by an accidental or unlawful act.

Examples of data breaches include:

- the unlawful transmission of personal data on a document, portable device, storage medium or computer system (e.g., by mail),
- unauthorised access to a computer system or application that processes personal data,

- damage to or loss of part or all of a database containing personal data,
- part or all of an IT system rendered unusable by a virus or other malicious software, etc.

A personal data breach may, if not addressed in an appropriate and timely manner, result in physical, material or non-material damage to natural persons such as loss of control over their personal data or limitation of their rights, discrimination, identity theft or fraud, financial loss, unauthorised reversal of pseudonymisation, damage to reputation, loss of confidentiality of personal data protected by professional secrecy or any other significant economic or social disadvantage to the natural person concerned.

In the event of a potential data breach (unless the data breach is unlikely to pose a risk to the rights and freedoms of natural persons), the data controller will immediately notify the National Authority for Data Protection and Freedom of Information. As soon as the data controller becomes aware of the data breach, it must notify it without undue delay and, if possible, no later than 72 hours after becoming aware of the data breach. If the notification cannot be made within 72 hours, the notification must state the reason for the delay and provide the required information in detail without further undue delay.

The National Authority for Data Protection and Freedom of Information operates a dedicated system on its website for the notification of data breaches, through which notifications can be made electronically.

The data controller keeps a record of the data breaches, indicating the facts relating to the data breach, its effects and the measures taken to remedy it. The data controller must keep records of the data relating to the data breaches, including the causes, the events and the personal data involved. In addition, the records must also include the effects and consequences of the data breaches and the measures taken to remedy them, and the conclusions of the data controller (for example, why it thinks the incident is not reportable, or if the notification is late, the reason for the delay).

A data breach that is unlikely to pose a risk to the rights and freedoms of natural persons does not need to be notified to the supervisory authority.

Where the data breach is likely to result in a high risk to the rights and freedoms of the data controller's customers or partners, the data controller must immediately inform

the partner concerned. The information provided to the data subject must describe in clear and plain language the nature of the personal data breach and communicate the key information and measures.

The data subject need not be informed as described above if any of the following conditions are met:

- the data controller has implemented appropriate technical and organisational protection measures and those measures have been applied in relation to the data affected by the personal data breach, in particular, measures that render the data unintelligible to persons who are not authorised to access the personal data;
- the data controller has taken subsequent measures following the personal data breach which ensure that the high risk to the rights and freedoms of data subjects is no longer likely to materialise;
- providing information would require a disproportionate effort. In such a case, the data subjects must be informed by means of public communication or similar measure ensuring that the data subjects are informed in an equally effective manner.

#### **20. Information on relevant legislation:**

- Regulation (EU) 2016/679 of the European Parliament and of the Council (27 April 2016) - on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (General Data Protection Regulation, GDPR);
- Act CXII of 2011 on the Right to Informational Self-Determination and Freedom of Information (Info Act);
- Act V of 2013 - on the Civil Code (Civil Code);
- Act C of 2000 on Accounting (Accounting Act);
- Act CLV of 1997- on Consumer Protection.

#### **21. Right to apply to the courts:**

The data subject may take the data controller to court if his or her rights are infringed. The court is acting out of turn in the case.

#### **22. Data protection authority procedure:**



A complaint can be lodged with the National Authority for Data Protection and Freedom of Information:

**Name:** **Nemzeti Adatvédelmi és Információszabadság Hatóság  
(National Authority for Data Protection and Freedom of Information)**

**Registered office:** **1055 Budapest, Falk Miksa u. 9-11.**

**Mailing address:** **1363 Budapest, Pf. 9.**

**Telephone:** **0613911400**

**Fax:** **0613911410**

**E-mail:** **[ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)**

**Website:** **<http://www.naih.hu>**

### **23. Other provisions:**

The data controller will provide information on data processing not listed in this notice at the time of recording the data. In such cases, the provisions of the legislation in force apply.

The data controller hereby informs its customers that the court, the prosecutor, the investigating authority, the administrative authority, the National Authority for Data Protection and Freedom of Information, the National Bank of Hungary, or other bodies authorized by law may contact the data controller to provide information, to disclose or transfer data, or to provide documents. The data controller will disclose to the public authorities, where the public authority has indicated the precise purpose and scope of the data, only personal data and only to the extent strictly necessary for the purpose of the request.

The website of the Data Protection Authority contains further information on the data protection rights referred to in this Privacy Notice.

Budapest, 1 October 2024

**Ádám Nagy**  
**Managing Director**

## 1. ANNEX NO

No.	Name of personal data processing	Purpose of data processing	Legal basis for processing	Time limit for erasing the personal data
1.	Personal data (name, e-mail address, telephone number) of the natural person or private entrepreneur provided in the request for an offer	To make an offer, to communicate.	To create the contract (Article 6(1)(b) of the General Data Protection Regulation).	If the offer is rejected, it will be erased without delay and at the latest within 30 days of the rejection of the offer. If the party requesting the offer does not respond to the offer, the data will be erased within 60 days of the date of sending the offer.
2.	Personal data (name, e-mail address, telephone number) of the contact person of the legal entity provided during the request for an offer	To make an offer, to communicate.	Consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).	In case of withdrawal of consent, without delay and at the latest within 30 days. If the offer is rejected, it will be erased without delay and at the latest within 30 days of the rejection of the offer. If the party requesting the offer does not respond to the offer, the data will be erased within 60 days of the date of sending the offer.

3.	Personal data processed in the course of the contractual relationship in the case of a natural person, private entrepreneur (name, address, e-mail address, telephone number)	To perform the contract, to communicate.	For the performance of a contractual obligation (Article 6(1)(b) of the General Data Protection Regulation) and then for compliance with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation) based on Section 169 of Act C of 2000.	Within 30 days of the expiry of the statutory retention obligation (8 years).
4.	Personal data (name, e-mail address, telephone number) of contact persons processed in the course of a contractual relationship with a legal person	To perform the contract, to communicate.	Consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).	In case of withdrawal of consent, without delay and at the latest within 30 days. Within 30 days after the termination of the contractual relationship, unless the law provides for a retention obligation in relation to the contract (within 30 days after the expiry of the obligation).

5.	Personal data on the invoice issued to the customer (natural person or private entrepreneur).	To perform a legal obligation, to issue an invoice.	To comply with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation) based on Section 169 of Act C of 2000.	Within 30 days of the expiry of the statutory retention obligation (8 years).
6.	Personal data of suppliers, service providers, subcontractors (in the case of a natural person or private entrepreneur)	To perform a contractual obligation.	For the performance of a contractual obligation (Article 6(1)(b) of the General Data Protection Regulation) and then for compliance with a legal obligation (Article 6(1)(c) of the General Data Protection Regulation) based on Section 169 of Act C of 2000.	Within 30 days of the expiry of the statutory retention obligation (8 years).

7.	Personal data of contact persons of suppliers, service providers, subcontractors	To perform a contractual obligation.	Consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).	In the event of withdrawal of consent, without undue delay, but no later than 30 days after the withdrawal of consent. Within 30 days after the termination of the contractual relationship, unless the law provides for a retention obligation in relation to the contract (within 30 days after the expiry of the obligation).
8.	Processing of incoming e-mails (sender's email address), telephone numbers	To perform a contractual obligation or on the basis of consent.	Performance of a contractual obligation (Article 6(1)(b) of the General Data Protection Regulation) or based on the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation).	Within 30 days after the performance of the contractual or immediately after the withdrawal of consent, but no later than 30 days after the withdrawal of consent.
9.	Personal data provided by job applicants in their CVs	To fill the advertised vacancy or for use in the event of a future vacancy. To find the right quality employee.	Consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).	In the case of an advertised vacancy, the data controller will destroy the CV of an unsuccessful applicant without delay, and no later than 30 days after the closing date of the application. The data subject's voluntarily submitted CV will be stored with his or her consent for as long as specified in the consent.

<b>10.</b>	Images contained in photographs and video recordings of customers, partners, employees	To promote our services and activities, and to use the footage on our website, social media sites and other appearances.	Consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).	Without undue delay after the withdrawal of consent, and within 30 days at the latest.
<b>11.</b>	Personal data recorded during the collection of data from cookies processed by the website	To improve the user experience and improve the website.	Consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).	Without undue delay after the withdrawal of consent, and no later than 30 days after the withdrawal of consent.
<b>12.</b>	Personal data (e.g., name, photo) published on the website when introducing employees	To introduce the employee.	Based on the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation).	Without undue delay after the withdrawal of consent, and within 30 days at the latest.
<b>13.</b>	Personal data (e.g., name) provided when posting reviews on the website	To promote the activity.	Based on the data subject's consent (Article 6(1)(a) of the General Data Protection Regulation).	Without undue delay after the withdrawal of consent, and within 30 days at the latest.
<b>14.</b>	Personal data the data controller has come to know through the use of social media sites	To promote the activity and services.	Consent of the data subject (Article 6(1)(a) of the General Data Protection Regulation).	Without undue delay after the withdrawal of consent, and within 30 days at the latest.
<b>15.</b>	Personal data collected in the course of complaint handling	To identify and address the complaint.	Performance of a legal obligation (Article 6(1)(c) of the General Data Protection Regulation), pursuant to Act CLV of 1997.	Within 30 days of the expiry of the statutory retention obligation (3 years).